

# Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Westcotes

2. Title of proposal

Westcotes Library – Children’s Area

3. Name of group or person making the proposal

Westcotes Library (Mary Pringle, Senior Community Librarian)

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This bid hopes to obtain resources to enhance the Children’s Area at Westcotes Library. The Children’s Library is very well used by the residents in Westcotes Ward. Many attend the weekly Toddler Time sessions at the library bringing the under 5s to enjoy the stories, songs and crafts. Local families bring their children to the library at weekends, after school and during school holidays to borrow books, obtain help with homework and attend events and activities. In addition children attending local schools visit the library with their teachers for class visits.

All of these library visits by Westcotes residents, would be enhanced by the addition of the items requested in the bid as they would help to define the area further as a children/family zone within the library and make it more colourful, comfortable and welcoming. We hope to create a striking reading corner with bright rainbow colours and seating which is durable and sized with young children in mind.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£572.10

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Children's play mat. (2870 x 2057mm)	£292.15	actual
Children's tub chairs	£279.95	actual
<b>Total</b>	<b>£572.10</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

NO

9. Who proposed the project? Please provide contact details.

Name of contact person	Mary Pringle
Your position in organisation or group	Senior Community Librarian
Name of organisation or group	Westcotes Library
Address: Narborough Road, Leicester, LE3 0BQ	
Phone number 0116 299 5510	Email: mary.pringle@leicester.gov.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Mary Pringle
Your position in organisation or group	Senior Community Librarian
Name of organisation or group	Westcotes Library
Address Narborough Road, Leicester, LE3 0BQ	
Phone number 0116 299 5510	Email: mary.pringle@leicester.gov.uk

## 11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Mary Pringle
Signature	
Date	12/4/10

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827